

# **Truck Regulations Advisory Committee (TRAC) Minutes**

## **November 10, 2009 Meeting**

### **Member Attendees**

<b>Last</b>	<b>First</b>	<b>Company</b>
Bautista	Nidia	Coalition for Clean Air
Hogo	Henry	South Coast Air Quality Management District
Isom	Roger	California Cotton Ginners and Growers Association
Leff	Michael	Valley Power Systems
Lujan	Steven	Cascade Sierra Solutions
Maggiora	Michael	Maggiora Bros. Drilling, Inc.
McVaigh	Rick	San Joaquin Valley Air Pollution Control District
Miller	Dan	SMART Refrigerated Transport
Moir, Jr.	James	Mid-Pacific Industries, Inc.
O'Neill	John	Ace Hardware
Pfeifer	Nick	Granite Construction, Inc.
Phipps	Bob	Bettendorf Trucking
Plowman	Betty	California Dump Truck Owner Association
Souza	Dan	Mountain Valley Express
Torres	Chris	F & L Farms Trucking, Inc.
Vivar	Jocelyn	East Yard Communities for Environmental Justice

### **Discussion Items**

- General Items
- Small Business Subcommittee Proposal
- Greenhouse Gas Subcommittee
- Reporting Subcommittee
- Agriculture Subcommittee
- Outreach Subcommittee
- Truck Regulations Advisory Committee
- Public Comment

### **General Items**

- TRAC members provided no comments on the minutes. The agenda was modified to hear the Small Business Subcommittee proposal first, providing more time on the Subcommittee Reports and Committee logistics and future direction. ARB staff introduced that the TRAC website is now available and any TRAC documents would be posted on the website.

### **Small Business Subcommittee Proposal**

- Members received the proposal for review prior to the meeting and if there were any comments on the proposal. ARB also announced that ARB Board member, Sandra Berg, has volunteered to chair the subcommittee. The subcommittee will be limited to 20 members representing small business. The subcommittee should represent a wide variety of small businesses.
- TRAC members asked how a small business should be defined. The definition is proposed to be open but representatives should represent small business and independent operators. ARB Board member, Sandra Berg, stated that the small business subcommittee would address small businesses that do not have regulatory compliance resources.
- Members agreed to move forward on establishing the committee. All individuals who are interested need to apply and write how they represent small businesses. ARB will post the application on the new TRAC website and send out a listserve. Existing TRAC and subcommittee members interested in the Small Business subcommittee are welcome
- Feedback on how or who to accept into this subcommittee was discussed. ARB will select a broad representation of members associated with small business, working closely with Boardmember Berg. The names of the committee members will be shared with TRAC Committee members prior to posting. Members suggested to also include a representative from the California Air Pollution Control Officers Association (CAPCOA).

### **Greenhouse Gas Subcommittee**

- GHG Subcommittee co-chair, Andrew Smith, gave an update on the subcommittee's meeting. The meeting held on November 9 to discuss requirements of the GHG Emission Reduction regulation was very helpful for members. The subcommittee discussed how fleets can demonstrate compliance to shippers/brokers, the pros and cons of use of retreads Smartway casings (tires), shipper responsibility and how to deal with seasonal trailers and their relationship to a fleet's total compliance. The subcommittee also reviewed three fact sheets and provided ideas for additional fact sheets on retreads, long-haul and short-haul definitions, leasing, and early compliance.

### **Reporting Subcommittee**

- Reporting Subcommittee co-chair, Jeff Wilson, gave an update on ARB's reporting system. The subcommittee discussed four different methods of submitting fleet information (by hardcopy, online, uploading spreadsheet, or uploading files generated by a fleet's own database). The information would be for both the truck and bus and greenhouse gas regulation. A demonstration of off-road reporting system was provided since it is very

similar to what the truck and bus reporting system will look like. The subcommittee reviewed the Truck and Bus and GHG regulations reporting forms in hard copy. ARB staff are balancing information that is needed to be reported immediately and in the future in the current database design. The subcommittee discussed keeping the reporting form simple and ensuring information is collected at one time. A new draft form in hard copy will be sent out in a few weeks.

### **Agriculture Subcommittee**

- Rick McVaigh, co-chair of the Agriculture Subcommittee gave the update on the subcommittee's meeting. The subcommittee provided important feedback on reporting forms for both the online and the hardcopy versions. Factsheets are needed for reporting so that fleets that report have clear definitions. The subcommittee also discussed outreach efforts. ARB staff provided a list of agriculture organizations for outreach. Subcommittee members will be submitting contact information on any additional agriculture organizations for outreach. The subcommittee members discussed outreach efforts including radio, fliers, and potential organizational venues for trainings.

### **Outreach Subcommittee**

- Kathleen Mead, co-chair of the Outreach Subcommittee gave the update. ARB staff would like TRAC members to provide names of stakeholders and conferences for outreach efforts. Outreach Subcommittee reviewed two outreach products. First is a one-page truck regulation summary outreach flyer that is designed to be utilized by dealers, repair facilities, and other businesses that deal with truck owners. It can also be used as a communication tool and information about the business can be inserted at the top of the flyer. Second, the subcommittee reviewed a poster that can be posted at truck stops, repair shops, or other facilities where truck owners will see it. ARB staff stated that the poster needs to stay within specific ARB branding and formatting. The outreach subcommittee also discussed how best to utilize the Department of Motor Vehicles, Public Utility Commission, the state licensing board, and the California Highway Patrol to disseminate information.

### **TRAC Committee**

- ARB staff suggested the addition of additional members to the Reporting and Agriculture Subcommittee and asked if there were any concerns. There were no concerns.
- ARB asked if the 8 am to 5 pm set of the subcommittees and TRAC meetings and the time provided for the subcommittee meetings was sufficient. Members were happy with the current meeting design and agreed the meeting time was sufficient.

- The committee discussed the next steps and prioritization of efforts. A general discussion of a variety of outreach activities was discussed. In addition, TRAC members requested that ARB print "Driving Towards A Cleaner-Future" brochure so that they could help on the outreach efforts. ARB staff commented that the brochure is currently available on line at ARB's website, "the TRUCK STOP" and individual are encouraged to print the brochure from the site. Currently the materials printed are utilized for ARB activities. Staff will look into the ability to do a large printing and have it available in hardcopy for the public.
- Within the subcommittees, requests for industry-specific multi-regulation brochures should be developed for agriculture stakeholders, shippers/brokers, school bus operators, and refrigerated carriers. ARB currently has a brochure that covers regulations that affect trucks. If the resources are available, ARB will look at the need to develop industry-specific multi-regulation brochures. Member responded that if a multi-regulation brochure is developed for one of these areas, the effort can be coordinated through email to the TRAC members since TRAC represents most stakeholders. Member also suggested during actual implementation of the rule that members could review which fleets are reporting and see what industry segments are missing to focus outreach activities. Member also suggested that outreach efforts cost money and that industry groups can assist with resources.
- The Board is considering changes to the Carl Moyer funding program in March 2010. TRAC members requested ARB provide an update at the next TRAC meeting on all funding programs including what is the reality of funding dollars available.
- A member asked if there is a courtesy inspection program set up to assist companies in compliance with all the ARB diesel regulations. ARB staff responded that the 1-866-6diesel hot line and already provides a broad assistance on other regulations. If an on-site courtesy program is developed, resources would have to be taken from existing programs. Member asked if TRAC could consider this issue as an agenda item for the next TRAC meeting.
- The next meeting of TRAC and the subcommittees is planned for February 17<sup>th</sup> from 8:00 am to 5:00 pm. Minutes of this and September 1<sup>st</sup> meetings will be posted within the next month.

### **Public Comment**

- There was no comment from the public.

